



## Environmental Building Check

This aide-memoir may be used to assist in building checks.  
This does not imply that the conditions are safe and healthy -  
nor that the arrangements for welfare at work are satisfactory.

<b>Building</b>	<b>Date</b>

### Environmental management

- 1 Have people read or know where to find the company's Environmental Policy
- 2 Is there a COSHH file detailing the chemicals used and stored on site
- 3 Are regular environmental audits carried out
- 4 Are there any Environmental/Green Reps on site

Comments
yes/no
yes/no
yes/no
yes/no

### Waste Management

- 1 Can waste be separated into recyclable and non-recyclable materials
- 2 Are general waste skips on site
- 3 Do the general waste skips contain any hazardous, domestic or recyclable materials
- 4 Are specific waste cages free from cross contamination
- 5 Are hazardous materials clearly labelled and being stored and disposed of safely

Comments
yes/no
yes/no
yes/no
yes/no
yes/no

### Energy Management

- 1 Is there an Energy Champion for the site
- 2 Do the occupants turn off lights and electrical equipment when not in use
- 3 Is the building temperature controlled exteranlly

Comments
yes/no
yes/no
yes/no

### Water Resource Management

- 1 Can external water supply/taps be locked off or isolated
- 2 Is there any evidence of leaks from pipe work or over flow pipes
- 3 Are all surface water drains clear
- 4 Are lisenced discharges tested
- 5 Is there a vehicle wash on site
- 6 Are there interceptors on site and are they regularly maintained

Comments
yes/no
yes/no
yes/no
yes/no
yes/no
yes/no

### Pollution

- 1 Is the site clean, tidy and free from litter
- 2 Are chemicals stored securely on site
- 3 Is the bunding around all chemical storage tanks maintained and free from damage
- 4 Are chemical spill kits or obsorbant matrials available
- 5 Are emergency procederes in place to report chemical spillages/discharges
- 6 Does noise pollution need to be risk assessed
- 7 Do emission levels need to be assessed or monitored (particulates/odour)

Comments
yes/no
yes/no
yes/no
yes/no
yes/no
yes/no
yes/no