

# National Safety Alert



Issued: October 2017

Number: Log0006

This is a mandatory Royal Mail Letters Safety Alert which must be actioned and a record kept on local files.

Subject: **Items left/stored in engine bays**

Who is this message for: **ALL MANAGERS AND EMPLOYEES WHO DRIVE/INSPECT VEHICLES**



## Facts:

- In recent weeks, we have had two engine fires in Fiat Diablo vehicles.
- Following investigation of other similar vehicles, it has become apparent that some drivers are storing oily rags and tissues within the engine compartments to use each time they carry out vehicle fluid checks.
- The risk of an engine fire from the practice of keeping items that should not be present within engine bays is significant.
- Every Person within our organisation is **responsible for their own safety and THAT OF THEIR COLLEAGUES.**
- **An unsafe act** has led to two fires and put employees at risk.

## What to do:

- Never store items within the engine compartment
- If you see anything within the vehicle engine bay that should not be there, report it to your Manager and do not use the vehicle.

Actions you need to check:

- All briefs to be recorded and signed for.
- Safety Alert briefed out to ALL employees
  1. WTLL session and/or Daily Huddle
  2. Utilise One Point Lesson attached

For further information please contact your SHE Advisor

Prepared by: Matt Humphreys

Input from: Accident / ERICA reports

Approved by:

Date: 25/10/2017

Evidence Record to be filed along with Alert



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Subject: Items left/stored in engine bays

Date of briefing:			
Briefed by:			
Job Title:			
Unit:			
Names of people briefed:			
Please hand a printed copy of this notice to people in your team who may not easily understand what you are saying to them, ie. They are hearing impaired. Remember, you can contact the Disability Action Centre on 0800 028 6142 to get advice so all people are included.			
Retain a copy of this notice locally as evidence of actions taken.			