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## Health and Safety Executive

### Proposals to revise the Reporting of Injuries, Diseases and Dangerous Occurrences Regulations 1995 (as amended) (RIDDOR '95)

#### Reply Form

#### Completing this Questionnaire

You can move between questions by pressing the 'Tab' / 'Shift-Tab' or 'Page Up' / 'Page Down' keys or by clicking on the grey boxes with a mouse. Please type your replies within the rectangular grey boxes, or click on the square grey boxes to select an answer (e.g. 'Yes' or 'No').

#### Respondent's details:

<b>Name:</b>	<input type="text"/>
<b>Email:</b>	<input type="text"/>
<b>Town / City:</b>	<input type="text"/>
<b>Telephone:</b>	<input type="text"/>
<b>Job Title:</b>	<input type="text"/>
<b>Postcode:</b>	<input type="text"/>
<b>Street address:</b>	<input type="text"/>
<b>Organisation:</b>	<input type="text"/>
<b>Fax:</b>	<input type="text"/>

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**Size of organisation:**

Choose one option:

Not applicable

1 to 9 employees

10 to 49 employees

50 to 249 employees

250 to 1000 employees

1000+ employees

Self-employed

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**Type of organisation:**

Choose one option:

Academic

Charity

Consultancy

Business

Local government

Member of the public

National government

Non-departmental public body

Non-governmental organisation

Pressure group

Trade association

Trade union

If you chose 'Other' please specify:

**Is your response being made in your capacity as:**

Choose one option:

An employer <input type="checkbox"/>	An employee <input type="checkbox"/>
Health and safety professional <input type="checkbox"/>	Trade union official <input type="checkbox"/>
Training provider <input type="checkbox"/>	Self-employed person <input type="checkbox"/>

If you have answered 'Business',  
please advise the type of  
business:

**Confidentiality**

Please indicate below if you do not wish details of your comments to be available to the public. (NB if you do not put a cross in the box they will be made available to the public. This takes precedence over any automatic notes on e-mails that indicate that the contents are confidential.)

**Purposes of Reporting and Recording Arrangements**

**Q1. How is the information reported and recorded under RIDDOR used to help manage health and safety in your organisation?**

**Q2. Will the changes under the proposed revised regulations have any impact on how your organisation manages health and safety?**

Yes	<input type="checkbox"/>
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No	<input type="checkbox"/>
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Don't know	<input type="checkbox"/>
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**If you have answered 'yes', how will this change?**

### **Summary of Current Incident Reporting Arrangements**

**Q3. Has your organisation ever experienced difficulty or uncertainty in determining whether incidents must be reported under RIDDOR?**

Yes	<input type="checkbox"/>
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No	<input type="checkbox"/>
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Don't know	<input type="checkbox"/>
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If yes, please describe the particular areas of difficulty or uncertainty

### Terminology and General Principles

#### (A) "Accident"

Q4. Should the requirement that there must be an "accident" before a death or injury becomes reportable be retained?

Yes	<input type="checkbox"/>
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No	<input type="checkbox"/>
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Don't know	<input type="checkbox"/>
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Please provide some comments to support your answer.

**Q5. Does “accident” need to be defined in guidance?**

Yes	<input type="checkbox"/>
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No	<input type="checkbox"/>
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Don't know	<input type="checkbox"/>
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**Please provide some comments to support your answer.**

**Q6. Is the current definition of "accident" sufficient?**

Yes	<input type="checkbox"/>
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No	<input type="checkbox"/>
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Don't know	<input type="checkbox"/>
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**Please provide some comments to support your answer.**

**(B) “Arising out of or in Connection to a Work Activity”**

**Q7. Would it improve clarity to restrict accident reporting to injuries to people engaged in work at any place, and to non-workers only when occurring at "work premises?"**

Yes	<input type="checkbox"/>
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No	<input type="checkbox"/>
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Don't know	<input type="checkbox"/>
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**Please provide some comments to support your answer.**

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**Specific Categories of Reportable Events**

**(B) Non Fatal Injuries to People at Work**

**Q8. Do you agree with aligning the major injury categories with those in HSE’s incident selection criteria?**

Yes	<input type="checkbox"/>
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No	<input type="checkbox"/>
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Don't know	<input type="checkbox"/>
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Please provide some comments to support your answer.

**Q9. Is the proposed list of major injuries clear and unambiguous?**

Yes	<input type="checkbox"/>
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No	<input type="checkbox"/>
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Don't know	<input type="checkbox"/>
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If no, please suggest how we can make them clearer.



**Q10. Are there any other types of injury that you feel should be included in the list of major injuries? If so, please describe and explain why they require inclusion.**

**(C) Non Fatal Injuries to People Not at Work**

**Q11. Do you agree with removing the requirement to report non-fatal injuries to persons not at work? (i.e. non-workers who sustain injuries as a consequence of a work activity, such as members of the public and customers in retail premises.)**

Yes	<input type="checkbox"/>
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No	<input type="checkbox"/>
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Don't know	<input type="checkbox"/>
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**Please provide some comments to support your answer.**

**Q12. Do you agree that removing the requirement to report non-fatal injuries to persons not at work makes it easier to comply with the requirements?**

Yes	<input type="checkbox"/>
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No	<input type="checkbox"/>
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Don't know	<input type="checkbox"/>
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**Please provide some comments to support your answer.**

**Q13. Are there any potential negative consequences of not recording/reporting this information?**

Yes	<input type="checkbox"/>
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No	<input type="checkbox"/>
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Don't know	<input type="checkbox"/>
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**If yes, please describe.**

## (E) Reporting of Gas incidents

**Q14. Do you agree with the proposed change to the reporting threshold for non-fatal injuries for gas incidents?**

Yes	<input type="checkbox"/>
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No	<input type="checkbox"/>
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Don't know	<input type="checkbox"/>
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**Please provide some comments to support your answer.**

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## (F) Dangerous Occurrences (See also Annex 1)

**Q15. Do you agree with the proposals for the revision of the types of dangerous occurrences that must be reported given in Annex 1 to this consultative document?**

Yes	<input type="checkbox"/>
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No	<input type="checkbox"/>
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Don't know	<input type="checkbox"/>
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Please provide some comments to support your answer.

### Record Keeping

**Q16. Do you agree that there should be no change to the recording requirements, i.e. records must be kept of all deaths, injuries and dangerous occurrences that must be reported, together with records of O3D injuries to workers?**

Yes	<input type="checkbox"/>
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No	<input type="checkbox"/>
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Don't know	<input type="checkbox"/>
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Please provide some comments to support your answer.

## The Self-employed

**Q17. Proposals are currently being consulted upon to exempt from health and safety law those self-employed whose work activities pose no potential risk of harm to others (Refer to HSE consultative document No. 242.) Do you agree that those self-employed people who will be excluded from the requirements of other health and safety law should no longer be required to report, or make arrangements for another to report, their own injuries, occupational diseases, and dangerous occurrences at their own premises that endanger no-one else – eg others working at the premises or neighbours?**

Yes	<input type="checkbox"/>
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No	<input type="checkbox"/>
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Don't know	<input type="checkbox"/>
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**Please provide some comments to support your answer.**

## Appendix A: Impact Assessment

**Q18. Do you agree with the conclusion of the impact assessment?**

Yes	<input type="checkbox"/>
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No	<input type="checkbox"/>
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Don't know	<input type="checkbox"/>
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Please provide some comments to support your answer.

**Q19. Are there other factors that should be taken into account?**

Yes	<input type="checkbox"/>
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No	<input type="checkbox"/>
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Don't know	<input type="checkbox"/>
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Please provide suggestions for additions.

**Q20. What additional information can you provide on the following:**

**(i) The time required to complete an accident book and submit RIDDOR reports**

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**(ii) The costs to businesses associated with RIDDOR reporting (para. 21-23)**

**(iii) The cost of updating IT systems for accident records**

**(iv) The familiarisation costs associated with the introduction of revised RIDDOR regulations (par. 35-38)**

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(v) The impact of the proposed changes on overall health and safety risk management.

### Appendix B: Equality Impact Assessment

Q21. Do you agree with the Equality Impact assessment?

Yes	<input type="checkbox"/>
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No	<input type="checkbox"/>
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Don't know	<input type="checkbox"/>
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Please provide some comments to support your answer.

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**Further comments**

**Do you have any other comments on the proposals that have not been covered by this questionnaire?**

**Is there anything you particularly like or dislike about this consultation?**

**Please send your response by 28 October 2012 to:**

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**Thank you for taking the time to complete this questionnaire**